



# CITY OF HOUSTON

## Job Posting

1	Applications accepted from:	ALL PERSONS INTERESTED
2	Job Classification	CHIEF STATIONARY ENGINEER
3	Posting Number	PN# 101973
4	Department	Library Department
5	Division	Facilities Management Division
6	Section	Facilities Management
7	Reporting Location	500 McKinney Street
8	Workdays & Hours	M - F, 8:30a.m. to 5:30p.m.
		*Subject to change

9 **DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS**

Supervises employees and outside contractors (if applicable) in the day-to-day operation and maintenance of heating and cooling operation systems. Develops and implements effective building maintenance programs, including daily and preventive operations. Ensures proper energy conservation and water treatment. Supervises the purchasing and inspection of equipment. Responsible for overall building systems, such as HVAC, plumbing, electrical, elevators and structural. Performs light building maintenance and/or repairs on door locks and knobs, plumbing, lights and other items as needed. Handles other assignments and projects as required. May maintain the contracts used in maintaining the systems/facilities. Respond to after hours, weekends, and holiday service calls.

10 **WORKING CONDITIONS**

The position is physically comfortable; the individual has discretion about walking, standing, etc. There are routine discomforts from exposure to moderate heat, cold, moisture/wetness and unpleasant air conditions. The position may involve routine exposure to soiled materials and light chemical substances such as cleaning solutions.

11 **MINIMUM EDUCATIONAL REQUIREMENTS**

Requires a High School diploma or a GED certificate and a First Grade Stationary Engineer's license issued by the City of Houston.

12 **MINIMUM EXPERIENCE REQUIREMENTS**

Five years of practical experience in the operation and maintenance of boilers, air conditioning and/or refrigeration equipment are required; three years must be as a certified stationary engineer. A Bachelor's degree in a Science of Engineering and two years of practical experience in the operation and maintenance of boilers, air conditioning and/or refrigeration equipment; or a United States Department of Labor diploma showing completion of a three year course, and one year experience as a Second Grade Stationary Engineer or two years as a Third Grade Stationary Engineer may substitute the above experience requirement.

13 **MINIMUM LICENSE REQUIREMENTS**

Requires a valid Texas Driver's License and compliance with the City of Houston policy on driving (AP 2-2). Requires a First Grade Stationary Engineer's license issued by the City of Houston.

14 **PREFERENCES**

A First Grade Stationary Engineer's License is required.

15 **SELECTION/SKILLS TESTS REQUIRED**

None

16 **SAFETY IMPACT POSITION**

☒ Yes    ☐ No

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

17 **SALARY INFORMATION**

Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The minimum to midpoint of this salary range is:

Salary Range - Pay Grade 19  
\$1094 - \$1491 Biweekly    \$28,444 - \$38,766 Annually

18 **OPENING DATE**

December 15, 2004

19 **CLOSING DATE**

Open Until Filled

20 **APPLICATION PROCEDURES**

Original applications only are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker, 1<sup>st</sup> Floor. TDD Phone Number (713) 837-9496. Successful candidates will be notified of their application status. **All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.**

An Equal Opportunity Employer